

## **Priory Policy Statement on Provider Access**

### **The Priory Willoughby Academy – Provider**

#### **Access Policy Introduction**

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Our academy is part of The Priory Federation of Academies Trust.

- The Trust's mission is to improve the life chances of its pupils to enable them to become true citizens of the world.
- The Trust values the achievement of excellence through the development of: knowledge, curiosity, generosity, courage and passion.

The academy works with partner providers who share its mission and values and who can demonstrate that they have the appropriate capacity and support systems in place for our pupils.

Our academy has its own careers programme, using impartial advice that supports students in developing a wider appreciation of the opportunities for progression.

#### **Pupil entitlement**

All pupils in years 8 to 13 are entitled:

- to find out about apprenticeship opportunities and technical education qualifications, as part of a careers programme which provides information on the range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including apprenticeships and technical education – through options events, assemblies, discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

#### **Management of provider access requests**

##### **Procedure**

A provider wishing to request access should contact:

Evelyn Cox Pupil Intervention Manager and careers lead on 01778 425203

[ecox@prioryacademies.co.uk](mailto:ecox@prioryacademies.co.uk)

Vicki Billyard Deputy Head teacher and careers lead 01778 425203

[vbillyard@prioryacademies.co.uk](mailto:vbillyard@prioryacademies.co.uk)

#### **Opportunities for access**

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to pupils or their parents or careers.

| Year group | Autumn Term   | Spring Term   | Summer Term   |
|------------|---|---|---|
| 8          | <p>School based work experience (6 Weeks)</p> <p>Life skills – internal work experience preparation sessions</p> <p>Vocational Profiling</p> <p>Industry visits</p> <p>EHCP provides- opportunity for parents and pupils to start initial discussion regarding post 16 opportunities.</p>   | <p>School based work experience (6 Weeks)</p> <p>Employer visits to school</p> <p>Vocational Profiling</p>  | <p>School based work experience (6 Weeks)</p> <p>Vocational Profiling</p> <p>Industry visits</p>  |
| 9          | <p>12 week external work experience</p> <p>Life skills – external work experience preparation sessions</p> <p>EHCP provides- opportunity for parents and pupils to develop discussion regarding post 16 opportunities.</p> <p>Vocational Profiling</p> <p>Access to Virtual college certified courses</p>                             | <p>12 week external work experience</p> <p>Access to Virtual college certified courses</p> <p>Vocational Profiling</p> <p>Industry Visits</p> <p>Event for local providers of technical education/apprenticeships</p> | <p>12 week external work experience</p> <p>Vocational Profiling</p> <p>Employer led assemblies</p> <p>Access to Virtual college certified courses</p> |
| 10         | <p>12 week external work experience</p> <p>Life skills – external work experience preparation sessions</p> <p>Pupils to be supported to plan and run enterprise business within school.</p> <p>Vocational profiling</p> <p>EHCP provides- opportunity for parents and pupils to firm up thoughts regarding post 16 opportunities.</p> | <p>12 week external work experience</p> <p>Pupils to be supported to plan and run enterprise business within school.</p> <p>Vocational profiling</p> <p>Industry Visits</p>   | <p>12 week external work experience</p> <p>Pupils to be supported to plan and run enterprise business within school.</p> <p>Vocational profiling</p>  |

|    |  |   |  |
|----|--|---|--|
| 11 | <p>Pupils to attend open days of local colleges supported by school staff.</p> <p>Post 16 provider open evenings: opportunities to visit local Further Education and other training providers regarding vocational and apprenticeship opportunities</p> <p>Participation in enterprise initiatives</p> <p>EHCP provides- opportunity for parents and pupils confirm post 16 placement.</p> <p>Post 16 applications</p> | <p>Participation in enterprise initiatives</p> <p>Vocational profiling</p> <p>External work experience</p> <p>Employer led assemblies</p>   | <p>Vocational Profiling</p> <p>Confirmation of post 16 education destinations for all pupils</p> <p>Participation in enterprise initiatives</p> <p>Industry Visits</p>   |
| 12 | <p>Vocational Profiling</p> <p>12 week external work experience</p> <p>Through the EHCP process parents and pupils to have an overview and discuss post 19 provision</p> <p>Participation in enterprise initiatives</p> <p>Further education fair</p>  | <p>Vocational Profiling</p> <p>Meeting with careers lead – future education, training and employment options</p> <p>Participation in enterprise initiatives</p> <p>Access to Virtual college certified courses</p> <p>Industry visits</p> | <p>Pupils to attend open days of local colleges supported by school staff.</p> <p>Vocational Profiling</p> <p>Meeting with careers lead – future education, training and employment options</p> <p>Participation in enterprise initiatives</p> |
| 13 | <p>12 week external work experience</p> <p>Through the EHCP process parents and pupils to develop discussion regarding post 19 provision</p> <p>Post 19 provision Fair</p> <p>Vocational Profiling</p>   | <p>Industry visits</p> <p>Vocational Profiling</p> <p>Meeting with careers lead – future education, training and employment options</p>   | <p>Vocational Profiling</p> <p>Meeting with careers lead – future education, training and employment options</p>   |
| 14 | <p>Individual visits to P19 providers</p> <p>External work experience</p> <p>Vocational Profiling</p>  | <p>Vocational Profiling</p> <p>External work experience</p> <p>Employer visits</p>  | <p>Vocational Profile summarised</p> <p>Confirmation of Post 19 destinations.</p>  |

|  |  |  |                          |
|--|--|--|--------------------------|
|  | Through the EHCP process opportunity for parents and pupils to confirm post 19 provision |  | External work experience |
|--|--|--|--------------------------|

Please speak to our Careers Lead to identify the most suitable opportunity for you.

**Premises and facilities**

The academy will make the Meeting Room and Nurture Hub, available for discussions between the provider and pupils, as appropriate to the activity. The academy will make available audio-visual technology to support provider presentations. This will all be discussed and agreed in advance of the visit, with Vicki Billyard or Evelyn Cox, Careers Leaders.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception.

**Approval and review**

Approved *[date]* by Trustees at Education and Standards Committee Next review: *[date]*

Signed: *[name]* Chair of Trust E & S Committee *[name]* Head teacher